

**Municipality of Souris-Glenwood**  
REGULAR COUNCIL MEETING - MINUTES  
Tuesday, March 26<sup>th</sup>, 2024

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, March 26<sup>th</sup>, 2024, at 8:00 a.m.

**Members Present:** Mayor Duane Davison Councillors Bruce Apperley Donald Brown, Kim Eissner, and Darcy Gerow, Todd Walker  
CAO Charlotte Parham, CFO Pam Pannagl  
Regrets: Councillor Blake Denbow

**Access TV:** Present

**1. Call to Order**

**2. Adoption of the Agenda**

**Resolution No. 2024-076**

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the agenda be adopted as presented.

**CARRIED**

**3. Adoption of the Minutes**

3.1. Regular Meeting – March 12<sup>th</sup>, 2024

**Resolution No. 2024-077**

Moved by Councillor K. Eissner: Seconded by Councillor T. Walker

**BE RESOLVED** that the minutes of the Regular Meeting of Council held March 12<sup>th</sup>, 2024, be adopted as circulated.

**CARRIED**

Note: Councillor D. Gerow entered the meeting.

**4. Matters Arising from the Minutes**

**5. Hearings**

**6. Delegations**

6.1. Burns Maendel – Crescent Ave W. - Cancelled

6.2. MuniSoft – Software Presentation

Mikael Nagel, representative from MuniSoft, attended the meeting to make presentation on the Municipal Software program.

6.3. Blue Hills RCMP – Quarterly Update

Cpl Clint Wiklander and Const Brian Woytkiw of the Blue Hills Detachment of the RCMP attended the meeting to update Council on various items within the Souris-Glenwood area of the Detachment.

**Resolution No. 2024-078**

Moved by Councillor D. Brown: Seconded by Councillor Eissner

**WHEREAS** Section 152(3) of The Municipal Act authorizes a council to close a meeting to the public;

**THEREFORE, BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood be hereby authorized to move in-camera to discuss items:

1. the conduct of anticipated legal proceedings;

**AND FURTHER BE IT RESOLVED** that all matters discussed in camera be kept in confidence until such matters are discussed in an open council meeting.

**CARRIED**

Adjourn in-camera

**Resolution No. 2024-079**

Moved by Councillor T. Walker: Seconded by Councillor K. Eissner

**BE IT RESOLVED** that the In-Camera committee meeting closes, and Council reconvene the regular meeting.

**CARRIED**

**7. Finance**

7.1. Approval of Accounts to March 26<sup>th</sup>, 2024

**Resolution No. 2024-080**

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood approve for payment list of accounts:

- a. to March 26<sup>th</sup>, 2024, represented by Cheque Nos.  
100011546 to 100011603 \$ 1,143,329.38;
- b. Payroll Deposits March 15<sup>th</sup> & 22<sup>nd</sup>, 2024 \$ 42,229.52;  
for a total of \$ 1,185,558.90.

**CARRIED**

7.2. Department of Parks & Recreation – 2024 Proposed Budget

**Resolution No. 2024-081**

Moved by Councillor D. Gerow: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood accept the 2024 Proposed Budget for the Department of Parks & Recreation as presented.

**CARRIED**

**8. Correspondence**

8.1. AMM – *information*:

8.1.1. News Bulletin – March 15<sup>th</sup>, 2024

8.2. CPRA Green Jobs Initiative – Funding Agreement – Approval of \$5,062.00 for Summer Tree Maintenance Program – student labourer funding

**9. Development – none**

**10. By-Laws**

10.1 By-law No. 60-2024 – Council Indemnity

**Resolution No. 2024-082**

Moved by Councillor K. Eissner: Seconded by Councillor D. Gerow

**BE IT RESOLVED** that By-law No. 60-2024, being a by-law to set the remuneration for members of Council for the Municipality of Souris-Glenwood, be given 1<sup>st</sup> reading.

**CARRIED**

**11. In-Camera**

11. Resolution from In-Camera Session

**Resolution No. 2024-083**

Moved by Councillor T. Walker: Seconded by Councillor K. Eissner

**WHEREAS** the Council of the Municipality of Souris-Glenwood met on this date in camera to discuss Confidential Legal Recommendation #1;

**AND WHEREAS** pursuant to the Municipal Act, Council must only consider and pass resolutions in open session;

**BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood has received Confidential Legal Recommendation #1 and hereby approves and adopts Confidential Legal Recommendation #1 in its entirety.

**CARRIED**

## 12. General Business

### 12.1 Policies

#### 12.1.1. Municipal Asset Management Policy

##### **Resolution No. 2024-084**

Moved by Councillor B. Apperley: Seconded by Councillor D. Gerow

**BE IT RESOLVED** that the Asset Management Policy be adopted as presented.

**CARRIED**

#### 12.1.2. Council Indemnity Policy

##### **Resolution No. 2024-085**

Moved by Councillor T. Walker: Seconded by Councillor B. Apperley

**BE IT RESOLVED** that the Council Indemnity Policy be adopted as presented.

**CARRIED**

### 12.2 Reports

#### 12.2.1. Public Works

The Public Works Department report was circulated to Council and reviewed.

##### **Resolution No. 2024-086**

Moved by Councillor D. Brown: Seconded by Councillor D. Gerow

**BE IT RESOLVED** that Council accept the Public Works Report as of March 26<sup>th</sup>, 2024, as circulated and presented.

**CARRIED**

##### **Resolution No. 2024-087**

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner

**BE IT RESOLVED** that the Municipality of Souris-Glenwood approve the request by Precision Land Solutions on behalf of David Kohut for proposed drainage works for the clean out of natural waterway at the following location:

23 – 07 – 20W

subject to the approval of an Application for License to construct Water Control Works from Manitoba Conservation and Climate.

**FURTHER BE IT RESOLVED** that all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Climate and that a copy of approved License must be received by Municipality of Souris-Glenwood

**CARRIED**

##### **Resolution No. 2024-088**

Moved by Councillor T. Walker: Seconded by Councillor D. Brown

**WHEREAS** the Municipality of Souris-Glenwood Procedure By-law No. 59-2023 states that Council shall observe a curfew of 12:00 p.m. for the last agenda item to be discussed;

**BE IT RESOLVED** that Council agreed to extend the time of adjournment by one half hour to complete the March 26<sup>th</sup>, 2024, agenda items.

**CARRIED**

#### 12.2.2 Councillor Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Department of Parks & Recreation

#### 12.2.3 CAO Report

##### **Resolution No. 2024-089**

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

**BE IT RESOLVED** that Council accept the CAO Report as of March 26<sup>th</sup>, 2024, as circulated.

**CARRIED**

12.2.3.1. Hiring Staff

**Resolution No. 2024-090**

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize the hiring of staff as per recommendations of the Personnel Committee as attached.

**CARRIED**

**13. Unfinished Business**

**13.1 Transfer Site Hours**

**Resolution No. 2024-091**

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

**BE IT RESOLVED** that Council approves the Souris-Glenwood Transfer Site hours be as follows:

Monday	_____	Closed	_____	
Tuesday	_____	Closed	_____	
Wednesday	_____	11:00 a.m. to 5:00 p.m.	_____	
Thursday	_____	11:00 a.m. to 5:00 p.m.	_____	October 1 <sup>st</sup> – March 31 <sup>st</sup>
	_____	2:00 p.m. to 8:00 p.m.	_____	April 1 <sup>st</sup> – September 30 <sup>th</sup>
Friday	_____	11:00 a.m. to 5:00 p.m.	_____	
Saturday	_____	11:00 a.m. to 5:00 p.m.	_____	
Sunday	_____	11:00 a.m. to 5:00 p.m.	_____	

**CARRIED**

**14. Notice of Motion**

**15. Adjournment**

**Resolution No. 2024-092**

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

**BE IT RESOLVED** that the regular meeting of Council is now adjourned at 12:41 p.m. to meet again Tuesday, April 23<sup>rd</sup>, 2024, at 8:00 a.m.

**CARRIED**

\_\_\_\_\_  
Mayor Duane Davison

\_\_\_\_\_  
CAO Charlotte Parham

