

**Municipality of Souris-Glenwood**  
REGULAR COUNCIL MEETING - MINUTES  
Tuesday, September 12, 2023

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, September 12<sup>th</sup>, 2023 at 8:00 a.m.

**Members Present:** Mayor Duane Davison, Councillors Bruce Apperley, Donald Brown, Blake Denbow, Kim Eissner, Darcy Gerow, Todd Walker and CAO Charlotte Parham and CFO Pam Pannagl

**Access TV:** Present

**1. Call to Order**

**2. Adoption of the Agenda**

**Resolution No. 2023-236**

Moved by Councillor B. Denbow: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the agenda be adopted as presented.

**CARRIED**

**3. Adoption of the Minutes**

3.1. Regular Meeting – August 22<sup>nd</sup>, 2023

**Resolution No. 2023-237**

Moved by Councillor B. Denbow: Seconded by Councillor T. Walker

**BE IT RESOLVED** that the minutes of the Regular Meeting of Council held August 22<sup>nd</sup>, 2023 be adopted as circulated.

**CARRIED**

**4. Matters Arising from the Minutes**

**5. Hearings**

5.1 Conditional Use and Variation Order Applications – Desc NE ¼ 24 – 07 – 20W

**Resolution No. 2023-238**

Moved by Councillor B. Apperley: Seconded by Councillor B. Denbow

**BE IT RESOLVED** that the meeting of Council be recessed, and Council do now hold a public hearing to deal with the Conditional Use Application No. 2023-03 and Variation Order Application No. 2023-03 for Brenda and Corny Hiebert for Desc NE ¼ 24 – 07- 20W.

**CARRIED**

Desc NE ¼ 24 – 07- 20W

Current zoning of property “AG” Agricultural Zone

Conditional Use and Variation Order Approval is required for the final approval of Subdivision Application File No. 4449-23-8583.

Property owned by Brenda and Corny Hiebert.

Conditional Use: To allow for the location of 2 single family non-farm dwellings on 10 acre parcel within “AG” Zone.

Variation Order: required to reduce required 80 acre parcel to a 70 acre parcel in an “AG” Zone.

No one attended the meeting and no written submissions “*for or against*” were received. Notification was given as required by *The Planning Act*, of the Hearing and of their right to make representation.

**Resolution No. 2023-239**

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

**BE IT RESOLVED** that the public hearing regarding Conditional Use Application No. 2023-03 and Variation Order Application No. 2023-03 closes at 9:55 a.m.

**AND FURTHER BE IT RESOLVED** that Council do enter into regular session.

**CARRIED**

5.1.1 Conditional Use Application 2023-03

**Resolution No. 2023-240**

Moved by Councillor B. Denbow: Seconded by Councillor B. Apperley

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorizes the approval of the Conditional Use application of Brenda and Corny Hiebert - Conditional Use Application Order No. 2023-03

To allow for the location of 2 single family non-farm dwellings within an “AG” Agricultural Zone: Conditional Use approval requirements of Subdivision Application File No. 4449-23-8535

Location: Desc NE¼ 24-07-20W

**CARRIED**

5.1.2. Variation Order Application 2023-03

**Resolution No. 2023-241**

Moved by Councillor B. Denbow: Seconded by Councillor B. Apperley

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorizes the approval of the application of Brenda and Corny Hiebert Variation Application Order No. 2023-03

To reduce required 80 acre parcel to 70 acre parcel in an “AG” Zone

To allow: for the subdivision of a 10.0 acre parcel containing 2- existing residences and outbuildings leaving the residual parcel of 70 acre of agricultural land

Location: Desc NE¼ 24-07-20W

**CARRIED**

**6. Delegations**

**7. Finance**

7.1 Approval of Accounts to September 12<sup>th</sup>, 2023

**Resolution No. 2023-228**

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood approve for payment list of accounts:

- a. to September 12<sup>th</sup>, 2023 represented by Cheque Nos.
 

100010728 to 100010787	\$	148,504.01;
b. Payroll Deposits September 8 <sup>th</sup> , 2023	\$	56,933.75;
for a total of	\$	205,437.76.

**CARRIED**

**8. Correspondence**

8.1. AMM – *information*:

8.1.1. News Bulletin – September 1<sup>st</sup>, 2023

**9. Building/Development Permits**

**10. By-Laws**

10.1 By-law No. 59-2023 – Organizational and Procedures By-Law

**Resolution No. 2023-243**

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

**BE IT RESOLVED** that By-law No. 59-2023, being a by-law to Govern the Organizations and Regulate the Proceedings for the Municipality of Souris-Glenwood, be given 2<sup>nd</sup> reading.

**CARRIED**

**Resolution No. 2023-244**

Moved by Councillor B. Denbow: Seconded by Councillor B. Apperley

**BE IT RESOLVED** that By-law No. 59-2023, being a by-law to Govern the Organizations and Regulate the Proceedings for the Municipality of Souris-Glenwood, be given 3<sup>rd</sup> and final reading.

Recorded Vote:

- D. Davison - yes
- B. Apperley - yes
- D. Brown - yes
- B. Denbow - yes
- K. Eissner - yes
- D. Gerow - yes
- T. Walker – yes

**CARRIED**

**11. In-Camera**

11.1 Resolution to move in-camera

**Resolution No. 2023-245**

Moved by Councillor K. Eissner: Seconded by Councillor B. Denbow

**WHEREAS** Section 152(3) of The Municipal Act authorizes a council to close a meeting to the public;

**THEREFORE BE IT RESOLVED** that the Council of the Municipality of Souris-Glenwood be hereby authorized to move in-camera to discuss items related to Subsection 152(3)(b)(ii)(iii)(iv)(vi) of The Municipal Act;

1. an employee matter;
2. a matter that is in its preliminary stages;
3. the conduct of existing or anticipated legal proceedings;
4. the security of documents or premises

**AND FURTHER BE IT RESOLVED** that all matters discussed in camera be kept in confidence until such matters are discussed in an open council meeting.

**CARRIED**

11.2 Resolution to close in-camera

**Resolution No. 2023-246**

Moved by Councillor B. Denbow: Seconded by Councillor T. Walker

**BE IT RESOLVED** that the In-Camera committee meeting close, and Council reconvene the regular meeting.

**CARRIED**

**12. General Business**

12.1 Policies

12.2 Reports

12.2.1. Public Works

Operations Manager, Dave Dobson, provided a Public Works Department report.

**Resolution No. 2023-247**

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

**BE IT RESOLVED** that Council accept the Public Works Report- as of September 12<sup>th</sup>, 2023 as presented.

**CARRIED**

12.2.1.2. Gravel Tender –

**Resolution No. 2023-248**

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

**WHEREAS** Resolution No. 2023-064 accepted the tender of Hodgson Construction Inc to supply gravel for the Municipality of Souris-Glenwood.

**AND WHEREAS** the conditions of the tender could not be fulfilled;

**BE IT RESOLVED** that Council hereby awards the tender to Souris Sand and Gravel 100521107 MB Ltd at a cost of \$16.00 per cubic yard; with gravel being stockpiled at pit location until time of use by municipality;

**AND** that all conditions of the tender package be met by contractor.

**CARRIED**

12.2.1.3. Drainage Application – SW 23-7-21W, NW 14-7-21W

**Resolution No. 2023-249**

Moved by Councillor D. Brown: Seconded by Councillor D. Gerow

**BE IT RESOLVED** that the Municipality of Souris-Glenwood approve the request by Frontier Drainage Systems on behalf of David Kohut Ltd for proposed drainage works for the installation of tile drainage at the following location:

- a. SW ¼ 23 – 07 - 21W
- b. NW ¼ 14 – 07 – 21W

subject to the approval of an Application for License to construct Water Control Works from Manitoba Conservation and Climate.

**FURTHER BE IT RESOLVED** that all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Climate and that a copy of approved License must be received by Municipality of Souris-Glenwood.

**CARRIED**

12.2.1.4. Drainage Application – S 16-7-21W

**Resolution No. 2023-250**

Moved by Councillor D. Brown: Seconded by Councillor D. Gerow

**BE IT RESOLVED** that the Municipality of Souris-Glenwood approve the request by Frontier Drainage Systems on behalf of David Kohut Ltd for proposed drainage works for the installation of tile drainage at the following location:

- a. S ½ 16 – 07 – 21W

subject to the approval of an Application for License to construct Water Control Works from Manitoba Conservation and Climate.

**FURTHER BE IT RESOLVED** that all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Climate and that a copy of approved License must be received by Municipality of Souris-Glenwood.

**CARRIED**

12.2.1.5. Drainage Application – SW 19-7-22W

**Resolution No. 2023-251**

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner

**BE IT RESOLVED** that the Municipality of Souris-Glenwood approve the request by Precision Land Solutions on behalf of Cowan Farms for proposed drainage works for the installation of tile drainage at the following location:

- a. SW ¼ 19 – 07 – 22W

subject to the approval of an Application for License to construct Water Control Works from Manitoba Conservation and Climate.

**FURTHER BE IT RESOLVED** that all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Climate and that a copy of approved License must be received by Municipality of Souris-Glenwood.

**CARRIED**

12.2.1.6. Drainage Application – Road Crossing 132 W

**Resolution No. 2023-252**

Moved by Councillor D. Brown: Seconded by Councillor B. Denbow

**BE IT RESOLVED** that the Municipality of Souris-Glenwood approve the request by Precision Land Solutions on behalf of Roland Peloquin for an open cut road crossing on Road 132 W for the installation of drain tile on SE ¼ 24 – 07 – 23W (RM of Sifton) with drainage into ditch westside of SW ¼ 19 – 07 – 22W subject to the approval of an Application for License to construct Water Control Works from Manitoba Conservation and Climate.

**FURTHER BE IT RESOLVED** that all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Climate and that a copy of approved License must be received by Municipality of Souris-Glenwood

**CARRIED**

12.2.1.6. Water Line – Road Crossing 36N

**Resolution No. 2023-253**

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

**BE IT RESOLVED** that the Municipality of Souris-Glenwood approve the request by Doug and Cathy Cowan to directional bore a water supply line crossing Road 36N from SW¼ 06 – 07 – 22W for residential use on NW ¼ 36 – 06 - 23W.

**FURTHER BE IT RESOLVED** that costs related to the installation will be the responsibility of the proper owner including any future road maintenance.

**CARRIED**

12.2.2 Councillor Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Souris-Glenwood Airport
- Souris Beautification
- Souris Vet Clinic – Approval of \$75,000.00 through Sustainable Canadian Agricultural Partnership, for the Veterinary Services Districts – Large Animal Equipment Funding Program – invoices for purchases will be processed by the Municipality of Souris-Glenwood and reimbursed by the Vet Board when funding received.

12.2.3 CAO Report

12.2.3.1 National Day for Truth & Recognition - Saturday, September 30<sup>th</sup>, 2023 is not a statutory holiday in Manitoba. Municipality of Souris-Glenwood will not be recognizing an alternate day to be closed.

12.2.3.2 Supplementary Taxes

**Resolution No. 2023-254**

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

**BE IT RESOLVED** that the listing of Assessment increases and decreases of property for the Municipality of Souris-Glenwood as supplied by the Provincial Municipal Assessment be hereby added/deleted to the 2023 Assessment Roll;

**AND FURTHER BE IT RESOLVED** that the CAO prepare and distribute Supplementary Tax Statements for the above changes with due date of December 15<sup>th</sup>, 2023.

**CARRIED**

12.2.3.3 Watershed Districts - expansion

**Resolution No. 2023-255**

Moved by Councillor B. Denbow: Seconded by Councillor B. Apperley

**WHEREAS** Manitoba has prepared an expansion proposal for the Central Assiniboine Watershed District that supports watershed based management in Manitoba, and outlines the details of municipal participation in the Central Assiniboine Watershed District;

**AND WHEREAS**, council of the Municipality of Souris-Glenwood understands that the amendment to the Watershed Districts Regulation will include the final details of participation in the Central Assiniboine Watershed District;

**THEREFORE BE IT RESOLVED** the Municipality of Souris-Glenwood supports the proposed area of the Rural Municipality of Portage la Prairie and Municipality of North Norfolk forming part of the Central Assiniboine Watershed District in accordance with The Watershed Districts Act and Regulation.

**CARRIED**

**Resolution No. 2023-256**

Moved by Councillor B. Denbow: Seconded by Councillor K. Eissner

**WHEREAS** Manitoba has prepared an expansion proposal for the Souris River Watershed District that supports watershed based management in Manitoba, and outlines the details of municipal participation in the Souris River Watershed District;

**AND WHEREAS**, council of the Municipality of Souris-Glenwood understands that the amendment to the Watershed Districts Regulation will include the final details of participation in the Souris River Watershed District;

**THEREFORE BE IT RESOLVED** the Municipality of Souris-Glenwood supports the proposed area of the Town of Melita forming part of the Souris River Watershed District in accordance with The Watershed Districts Act and Regulation.

**CARRIED**

**13. Unfinished Business**

**14. Notice of Motion**

**15. Adjournment**

**Resolution No. 2023-257**

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the regular meeting of Council does now adjourn at 10:55 a.m. to meet again Tuesday, September 26<sup>th</sup>, 2023 at 8:00 a.m.

**CARRIED**

---

Mayor Duane Davison

---

CAO Charlotte Parham