

Municipality of Souris-Glenwood
REGULAR COUNCIL MEETING - MINUTES
Tuesday, June 27th, 2023

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, June 27th, 2023 at 7:00 p.m.

Members Present: Mayor Duane Davison, Councillors Bruce Apperley, Donald Brown, Blake Denbow, Kim Eissner, Darcy Gerow and
CAO Charlotte Parham

Regrets: Councillor Todd Walker

Access TV: Present

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2023-178

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner

BE IT RESOLVED that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

3.1. Regular Meeting – June 13th, 2023

Resolution No. 2023-179

Moved by Councillor B. Apperley: Seconded by Councillor B. Denbow

BE IT RESOLVED that the minutes of the Regular Meeting of Council held June 13th, 2023 be adopted as circulated.

CARRIED

4. Matters Arising from the Minutes

5. Hearings

6. Delegations

7. Finance

7.1 Approval of Accounts to June 27th, 2023

Resolution No. 2023-180

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment list of accounts:

- | | |
|---|----------------|
| a. to June 27 th , 2023 represented by Cheque Nos. | |
| 100010464 to 100010503 | \$ 270,440.95; |
| b. Payroll Deposits June 16 th and 20 th , 2023 | \$ 57,514.71; |
| for a total of | \$ 327,955.66. |

CARRIED

8. Correspondence

8.1. AMM – *information*:

8.1.1. Advisory – Let’s Grow Manitoba Together

8.1.2. Advisory – Legacy Drainage Licensing Project

8.2. Minister of Environment & Climate – Merit-based grant program

8.3. MB Transportation & Infrastructure – EMO – request

8.4. Souris River Watershed District – Irrigation presentation

8.5. Canada-Manitoba News Release – Veterinary Services Funding

9. Building/Development Permits

9.1. Building/Development Permits

9.1.1. 19-2023 – Lots 11/12-Block 23- Plan 17 – 3 Season Sunroom

Resolution No. 2023-181

Moved by Councillor D. Brown: Seconded by Councillor B. Denbow

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following building/development permit as recommended by the Building Inspector:

19-2023 – 207 6th Street South – Lots 11/12 Block 23 Plan 17

- Construction of a 3 Season Sunroom

With the following conditions:

- a) All property taxes are paid in full prior to the commencement of work.

CARRIED

9.2 Subdivision Application

9.2.1. File No. 4449-23-8534 – SW 02-08-20W

Resolution No. 2023-182

Moved by Councillor B. Denbow: Seconded by Councillor K. Eissner

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approves the proposal for Sub-Division File #4449-23-8534, SW 02-08-20W BLTO. The intent of the application is to subdivide a 13.1 area parcel containing an existing dwelling, shop, small outbuildings, and a grain bin, subject to the following conditions:

1. THAT all applications and costs subject to this subdivision application will be the responsibility of the property owner(s).

CARRIED

10. By-Laws

11. In-Camera

11.1 Resolution to move in-camera

Resolution No. 2023-183

Moved by Councillor D. Brown: Seconded by Councillor B. Denbow

Whereas Section 152(3) of The Municipal Act authorizes a council to close a meeting to the public;

THEREFORE BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood be hereby authorized to move in-camera to discuss items related to Subsection 152(3)(b)(ii)(iii)(iv)(vi) of The Municipal Act;

1. an employee matter;
2. a matter that is in its preliminary stages;
3. the conduct of existing or anticipated legal proceedings;
4. the security of documents or premises

And Further Be It Resolved that all matters discussed in camera be kept in confidence until such matters are discussed in an open council meeting.

CARRIED

11.2 Resolution to close in-camera

Resolution No. 2023-184

Moved by Councillor B. Denbow: Seconded by Councillor K. Eissner

BE IT RESOLVED that the In-Camera committee meeting close, and Council reconvene the regular meeting.

CARRIED

12. General Business

12.1 Policies

12.2 Reports

12.2.1. Public Works

12.2.1.1 Drainage Applications:

12.2.1.1.1. S½ 06-07-20W – Fortin Farms

Resolution No. 2023-185

Moved by Councillor B. Apperley: Seconded by Councillor D. Brown

BE IT RESOLVED that the Municipality of Souris-Glenwood approve the request by Precision Land Solutions on behalf of Fortin Farms for proposed drainage works for the installation of tile drainage at the following location:

a. S½ 06 – 07 – 20W

subject to the approval of an Application for License to construct Water Control Works from Manitoba Conservation and Climate.

FURTHER BE IT RESOLVED that all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Climate and that a copy of approved License must be received by Municipality of Souris-Glenwood

CARRIED

12.2.1.1.2. N½ 08-07-21W – Tim Morden

Resolution No. 2023-186

Moved by Councillor K. Eissner: Seconded by Councillor B. Denbow

BE IT RESOLVED that the Municipality of Souris-Glenwood approve the request by Precision Land Solutions on behalf of Tim Morden for proposed drainage works for the installation of tile drainage at the following location:

a. N½ 08 – 07 – 21W

subject to the approval of an Application for License to construct Water Control Works from Manitoba Conservation and Climate.

FURTHER BE IT RESOLVED that all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Climate and that a copy of approved License must be received by Municipality of Souris-Glenwood

CARRIED

12.2.1.1.3. Drainage Application – Culvert Relocation Rd 120W

Resolution No. 2023-187

Moved by Councillor D. Brown: Seconded by Councillor B. Apperley

WHEREAS the Municipality has received request for improvements to ditch drainage and the relocation of culvert on Rd No. 120 north of Railway and clean out of existing ditch at SE 01 – 08 – 21W and SW 06-08-20W:

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approve the above application as recommended by the Public Works Committee, subject to the following conditions:

1. The application fee of \$500.00 is the responsibility of the ratepayers and is payable to the municipality
2. Work is to be completed by the municipality
3. That no work is to commence until municipality receives approval of Application for License to construct Water Control Works from MB Climate and Conservation.
4. That all drainage activities must fall under the guidelines as set out by Manitoba Climate and Conservation.

CARRIED

12.2.2 Councillor Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- AMM Western District meeting
- Department of Parks & Recreation
- Westman Tourism Awards

12.2.3 CAO Report

12.2.3.1. AMM Western District Golf Tournament

Resolution No. 2023-188

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood authorizes the entry of a team to attend the AMM Western District Golf Tournament to be held in Deloraine, MB on Thursday, July 20th, 2023 with expenses incurred be paid in accordance with By-law No. 42-2022.

CARRIED

12.2.3.2. Souris Fair & Peacock Day – Community Event Permit

Resolution No. 2023-189

Moved by Councillor B. Apperley: Seconded by Councillor B. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood support the request of the Souris Fair and Peacock Days to obtain a Community Event Permit for July 7th – 9th, 2023 at the Souris & Glenwood Fair Grounds.

CARRIED

12.2.3.3. Culvert Replacement (2022 Spring Flood Site # 4) - Tender

Resolution No. 2023-190

Moved by Councillor K. Eissner: Seconded by Councillor B. Denbow

WHEREAS Stantec Consulting Ltd has provided engineering services for Culvert Replacement on Road 46N between 114 W and 115 W (2022 MEMO Site # 4);
AND WHEREAS Stantec Consulting Ltd. has completed the tendering process for construction;

THEREFORE BE IT RESOLVED that Council for the Municipality of Souris-Glenwood accept the recommendation of Stantec Consulting Ltd to award the construction of the Culvert Replacement over an intermittent tributary to the Little Souris River on Road 46N (Site#4) to Hodgson Construction Inc for a Total Contract Price of \$599,974.20 (GST included).

AND THAT the Mayor and CAO are authorized to signed agreement for the above contract;

AND FURTHER BE IT RESOLVED all expenditures will be claimed through the Disaster Financial Assistance Program.

CARRIED

13. Unfinished Business

14. Notice of Motion

15. Adjournment

Resolution No. 2023-191

Moved by Councillor D. Brown: Seconded by Councillor D. Gerow

BE IT RESOLVED that the regular meeting of Council does now adjourn at 9:24 p.m. to meet again Tuesday, July 11th, 2023 at 8:00 a.m.

CARRIED

Mayor Duane Davison

CAO Charlotte Parham