

Municipality of Souris-Glenwood
REGULAR COUNCIL MEETING - MINUTES
Tuesday, May 9th, 2023

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, May 9th, 2023 at 8:00 a.m.

Members Present: Mayor Duane Davison, Councillors Bruce Apperley, Donald Brown, Blake Denbow, Kim Eissner, Darcy Gerow, Todd Walker and CAO Charlotte Parham, CFO Pam Pannagl, Operations Manager Dave Dobson

Access TV: Present

1. Call to Order

2. Adoption of the Agenda

Resolution No. 2023-115

Moved by Councillor T. Walker: Seconded by Councillor B. Denbow

BE IT RESOLVED that the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

3.1. Regular Meeting – April 25th, 2023

Resolution No. 2023-116

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

BE IT RESOLVED that the minutes of the Regular Meeting of Council held April 25th, 2023 be adopted as circulated.

CARRIED

3.2. Special Meeting – April 28th, 2023

Resolution No. 2023-117

Moved by Councillor B. Denbow: Seconded by Councillor T. Walker

BE IT RESOLVED that the minutes of the Special Meeting of Council held April 28th, 2023 be adopted as circulated.

CARRIED

4. Matters Arising from the Minutes

5. Hearings

5.1. Public Hearing – Road Closure – re: By-Law No. 52-2023

Resolution No. 2023-118

Moved by Councillor D. Brown: Seconded by Councillor B. Denbow

BE IT RESOLVED that the meeting be recessed, and Council do now hold a public hearing to deal with By-Law No. 52-2023 being a By-law to a Close Public Lane.

CARRIED

Notice of the Public Hearing was posted and delivered according to the Manitoba Planning Act.

James and Doreen Logeot applicants of the proposed Subdivision attended the hearing.

No submissions for or against the closure of Public Lane adjacent to Lots 1 to 11 Block 5 Plan 305 between Water St S and The Zig-Zag were received. The Public Lane Closure is a condition of Subdivision Application No. 4449-22-8494.

Resolution No. 2023-119

Moved by Councillor T. Walker: Seconded by Councillor B. Denbow

BE IT RESOLVED that the public hearing regarding By-Law 52-2023 closes at 8:55 a.m. and Council continue with the regular meeting.

CARRIED

5.2 2023 Financial Plan Public Hearing

Resolution No. 2023-120

Moved by Councillor K. Eissner: Seconded by Councillor B. Apperley

BE IT RESOLVED that the Regular meeting be recessed, and Council do now hold a public hearing to deal with the 2023 Financial Plan.

CARRIED

Two ratepayers attended the hearing. A Power Point presentation provided information on the 2023 Financial Plan. Questions from those attending were answered.

Resolution No. 2023-121

Moved by Councillor K. Eissner: Seconded by Councillor B. Apperley

BE IT RESOLVED that the Regular meeting be recessed, and Council do now hold a public hearing to deal with the 2023 Financial Plan.

CARRIED

6. Delegations

6.1 Souris Community Garden Committee

Manon Timshel and Tara Braund attended the meeting on behalf of the Souris Community Garden Committee and presented the committees vision for the development of a Community Garden for residents of Souris. The committee is asking permission for the use of municipal owned property along Plum Creek (the old tree nursery area) for a garden. The group has applied for grants and will continue to upgrade the space as funding becomes available. The group also plan to develop an accessible raised garden space for those residents with mobility challenges. The group was asked to put the proposed locations in writing to Council for their approval. The municipality will also assist in grants applications. Mayor Davison thanked the delegation for attending the meeting and the presentation.

7. Finance

7.1 Approval of Accounts to May 9th, 2023

Resolution No. 2023-122

Moved by Councillor D. Brown: Seconded by Councillor B. Denbow

BE IT RESOLVED that the Council for the Municipality of Souris-Glenwood approve for payment list of accounts:

- a. to May 9th, 2023 represented by Cheque Nos.

100010304 to 100010335	\$ 279,498.32;
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 - b. Payroll Deposits May 5th, 2023

	\$ 34,854.37;
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- for a total of
- | | |
|--|----------------|
| | \$ 314,352.69. |
|--|----------------|

CARRIED

8. Correspondence

8.1. AMM – *information:*

8.1.1. News Bulletin – April 28th, 2023

8.1.2. New Release – Provincial Election Priorities

8.1.3. District Meeting Notice – Agenda

9. Building/Development Permits

9.1. Building/Development Permits

9.1.1. 07-2023 – 17 2nd St S – Lot 14/15-Block 1 Plan 17 - Garden/Storage Shed

Resolution No. 2023-123

Moved by Councillor D. Brown: Seconded by Councillor K. Eissner

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following building/development permit as recommended by the Building Inspector: 07-2023 – 17 2nd St S – Lot 14/15-Block 1 Plan 17 - Garden/Storage Shed

CARRIED

9.1.2. 08-2023 – 39 1st St N – Lot 3 Block 68 Plan 39 – Carport repair

Resolution No. 2023-124

Moved by Councillor T. Walker: Seconded by Councillor B. Apperley

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following building/development permit as recommended by the Building Inspector: 08-2023 – 39 1st St N – Lot 3 Block 68 Plan 39 – Carport repair

CARRIED

9.1.3. 09-2023 – 136 3rd St N – Lot 8/10-Block 96 Plan 45 - Deck

Resolution No. 2023-125

Moved by Councillor B. Denbow: Seconded by Councillor K. Eissner

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following building/development permit as recommended by the Building Inspector: 08-2023 – 39 1st St N – Lot 3 Block 68 Plan 39 – Carport repair

CARRIED

9.1.4. 10-2023 – 176 7th Ave W – Lot 2 Block 1 Plan 32358

– Construction of Duplex Unit

Resolution No. 2023-126

Moved by Councillor D. Brown: Seconded by Councillor B. Apperley

BE IT RESOLVED that the Council of the Municipality of Souris-Glenwood approves the following building/development permit as recommended by the Building Inspector: 010-2023 – 176 7th Avenue W Lot 2 Block 1 Plan 32358

- Construction of a Duplex Unit

With the Following Condition(s):

1. That construction work on the building footings shall not commence until final approval of Subdivision File No. 4449-21-8368 is received from Manitoba Community Planning.

CARRIED

10. By-Laws

10.1 By-law No. 52-2023 – 2nd & 3rd readings

By-Law No. 52-2023 being a By-law for closure of Public Lane to comply with the conditions of Sub-Division Application No. File No. 4449-22-8494. Public hearing held May 9th, 2023, without opposition.

Resolution No. 2023-127

Moved by Councillor K. Eissner: Seconded by Councillor D. Brown

BE IT RESOLVED that By-law No. 52-2023, being a by-law for the Closure of a Public Lane adjacent to Lots 1 to 11 Block 5 Plan 305, be given 2nd reading.

CARRIED

Resolution No. 2023-128

Moved by Councillor D. Gerow: Seconded by Councillor T. Walker

BE IT RESOLVED that By-law No. 52-2023, being a by-law for the Closure of a Public Lane adjacent to Lots 1 to 11 Block 5 Plan 305, be given 3rd and final reading.

Recorded Vote:

D. Davison - yes, B. Apperley - yes, D. Brown – yes, B. Denbow- absent, K. Eissner - yes, D. Gerow - yes, T. Walker - yes

CARRIED

10.2 By-Law No. 53-2023 – 2023 Levy By-law 2nd & 3rd reading

Resolution No. 2023-129

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

BE IT RESOLVED that By-law No. 53-2023, being a by-law to Levy for Taxes for 2023 for the Municipality of Souris-Glenwood, be given 2nd reading.

CARRIED

Resolution No. 2023-130

Moved by Councillor D. Gerow: Seconded by Councillor B. Denbow

BE IT RESOLVED that By-law No. 53-2023, being a by-law to Levy for Taxes for 2023 for the Municipality of Souris-Glenwood, be given 3rd and final reading:

Recorded Vote:

D. Davison - yes, B. Apperley - yes, D. Brown – yes, B. Denbow- absent, K. Eissner - yes, D. Gerow - yes, T. Walker - yes

CARRIED

11. In-Camera

12. General Business

12.1 Policies

12.1.1. Abuse Policy 18-2023

 Tabled

12.2 Reports

12.2.1 Public Works Report

- Operations Manager provided a detailed report of the Public Works Department.
- Valve and Hydrant replacement is scheduled for May 15th – 26th pending contractor This will result in intermittent water shuts for various customers during this time, notification will be provided.
- Compost pickup – May 12th
- Street Sweeping will be completed by May 12th
- Staff training for Water and Wastewater
- Rural Road frost boils – repairing as required
- Equipment repairs
- Seasonal staff in place for summer
- Water meter reading process discussed

Resolution No. 2023-131

Moved by Councillor B. Denbow: Seconded by Councillor T. Walker

BE IT RESOLVED that Council accept the Public Works Report as of May 9th, 2023 as presented.

CARRIED

Resolution No. 2023-132

Moved by Councillor B. Apperley: Seconded by Councillor K. Eissner

WHEREAS the Neptune Water Meter Reading System has technology to calculate water consumption between regular quarterly billing cycles;

THEREFORE BE IT RESOLVED that the Public Works Department read Water Meters on a weekly basis and Admin Staff will contact those customers with unusual consumption;

FURTHER BE IT RESOLVED that a policy be developed outlining this process;
AND FURTHER BE IT RESOLVED all associated costs will be including the Utility Operating Expenditures and will be part of the upcoming Utility Rate Study.

CARRIED

12.2.2 Councillor Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Manitoba Curling Hall of Fame Event
- Ukrainian workers program in conjunction with Souris-Glenwood Chamber of Commerce

12.2.3 CAO Report

12.2.3.1 MWSB funding request

Resolution No. 2023-133

Moved by Councillor D. Brown: Seconded by Councillor B. Denbow

WHEREAS the project agreement with Manitoba Water Services Board (MWSB) has resulted in surplus funds;

BE IT RESOLVED the Municipality of Souris-Glenwood request the assistance of MWSB in a cost-share project for the installation of a pre-treatment process at the Water Treatment Plant.

CARRIED

13. Unfinished Business

14. Notice of Motion

15. Adjournment

Resolution No. 2023-134

Moved by Councillor D. Gerow: Seconded by Councillor T. Walker

BE IT RESOLVED that the regular meeting of Council does now adjourn at 11:03 a.m. to meet again Tuesday, May 23rd, 2023 at 7:00 p.m.

CARRIED

Mayor Duane Davison

CAO Charlotte Parham