

**Municipality of Souris-Glenwood**  
REGULAR COUNCIL MEETING - MINUTES  
Tuesday, October 25<sup>th</sup>, 2022

The Council for the Municipality of Souris-Glenwood held its Regular Meeting duly assembled in the Council Chambers of the Municipality of Souris-Glenwood on Tuesday, October 25<sup>th</sup>, 2022 at 7:00 p.m.

**Members Present:** Mayor Darryl Jackson, Councillors Sandra Denbow, Donald Brown, Detlef Eissner, Darcy Gerow (via telephone), Todd Walker, and CAO Charlotte Parham

**Access TV:** Present

**1. Call to Order**

**2. Adoption of the Agenda**

**Resolution No. 2022-195**

Moved by Councillor D. Eissner: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the agenda be adopted as presented.

**CARRIED**

**3. Adoption of the Minutes**

a. Regular Meeting – October 11<sup>th</sup>, 2022

**Resolution No. 2022-196**

Moved by Councillor S. Denbow: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the minutes of the Regular Meeting of Council held October 11<sup>th</sup>, 2022 be adopted as circulated.

**CARRIED**

**Resolution No. 2022-197**

Moved by Councillor S. Denbow: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the minutes of the Special Meeting of Council held October 19<sup>th</sup>, 2022 be adopted as circulated.

**CARRIED**

**5. Matters Arising from the Minutes**

**6. Hearings**

a. 7:00 p.m. 2023 Board of Revision

**Resolution No. 2022-198**

Moved by Councillor D. Eissner: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the Council move into a Committee of the Whole to sit as a Board of Revision.

**CARRIED**

Note: Councillor T. Walker entered the meeting at 7:09 p.m.

Ms. Liz Leatherdale, Municipal Assessors, attended the meeting to present evidence.

One appeal was received by the Board for review.

1. Roll No. 135930 – COTTYN, Karla Dawn Marie – assessed value of property - Lot 5, Plan 56395 – 244 Forrest Avenue East  
Ms. Karla Cottyn attended the hearing to present evidence in regards to the appeal. Ms. Leatherdale provided comparison information in regards to the assessment.

**Resolution No. 2022-199**

Moved by Councillor: T. Walker: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the Board does now adjourn the Board of Revision;  
**AND** that Council resumes the regular Council meeting.

**CARRIED**

**Resolution No. 2022-200**

Moved by Councillor: T. Walker: Seconded by Councillor S. Denbow

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood adopt the decision of the Board of Revision

- Roll No. 135930 – Cottyn, Karla – changed to:  
Land 47,600

**CARRIED**

**7. Delegations**

- a. 7:30 p.m. – Rose White – Utility billing concern

Scheduled delegation did not attend meeting.

**8. Finance**

- a. Approval of Accounts to October 25<sup>th</sup>, 2022

**Resolution No. 2022-201**

Moved by Councillor D. Brown: Seconded by Councillor S. Denbow

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood approve for payment list of accounts:

- a. to October 25<sup>th</sup>, 2022 represented by Cheque Nos.
 

100009596 to 100009653	\$	387,395.97
b. Payroll Deposits October 21 <sup>st</sup> , 2022	\$	42,629.65
for a total of	\$	430,025.62

**CARRIED**

- b. Financial Statement – September 30<sup>th</sup>, 2022

**Resolution No. 2022-202**

Moved by Councillor D. Eissner: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood accept the Financial Statement as of September 30<sup>th</sup>, 2022 as circulated

**CARRIED**

**9. Correspondence**

- a. AMM – *information*:
  - 1) Western Director’s Update – October 20<sup>th</sup>, 2022
- b. RCMP quarterly report

**10. Building/Development Permits**

- a. Building Permit – n/a

**11. By-Laws**

- a. By-Law No. 47-2022 Create a Disaster Mitigation & Preparedness Reserve

**Resolution No. 2022-203**

Moved by Councillor D. Eissner: Seconded by Councillor D. Brown

**BE IT RESOLVED** that By-law No. 47-2022, being a by-law to create a Disaster Mitigation and Preparedness Reserve, be given 2<sup>nd</sup> reading.

**CARRIED**

**Resolution No. 2022-204**

Moved by Councillor D. Eissner: Seconded by Councillor S. Denbow

**BE IT RESOLVED** that By-law No. 47-2022, being a by-law to create a Disaster Mitigation and Preparedness Reserve, be given 3<sup>rd</sup> and final reading.

Recorded vote: D. Jackson - yes, S. Denbow – yes, D. Brown - yes, T. Walker – yes, D. Gerow – yes, D. Eissner - yes

**CARRIED**

b. By-Law No. 48-2022 Create a General Reserve

**Resolution No. 2022-205**

Moved by Councillor D. Eissner: Seconded by Councillor T. Walker

**BE IT RESOLVED** that By-law No. 48-2022, being a by-law to create a General Reserve, be given 2<sup>nd</sup> reading.

**CARRIED**

**Resolution No. 2022-206**

Moved by Councillor T. Walker: Seconded by Councillor D. Brown

**BE IT RESOLVED** that By-law No. 48-2022, being a by-law to create a General Reserve, be given 3<sup>rd</sup> and final reading.

Recorded vote: D. Jackson - yes, S. Denbow – yes, D. Brown - yes, T. Walker – yes, D. Gerow – yes, D. Eissner - yes

**CARRIED**

c. By-Law No. 49-2022 Create a Swimming Pool Reserve

**Resolution No. 2022-207**

Moved by Councillor D. Brown: Seconded by Councillor S. Denbow

**BE IT RESOLVED** that By-law No. 49-2022, being a by-law to create a Swimming Pool Reserve, be given 2<sup>nd</sup> reading.

**CARRIED**

**Resolution No. 2022-208**

Moved by Councillor T. Walker: Seconded by Councillor S. Denbow

**BE IT RESOLVED** that By-law No. 49-2022, being a by-law to create a Swimming Pool Reserve, be given 3<sup>rd</sup> and final reading.

Recorded vote: D. Jackson - yes, S. Denbow – yes, D. Brown - yes, T. Walker – yes, D. Gerow – yes, D. Eissner - yes

**CARRIED**

a. By-Law No. 50-2022 Create an Avalon Theatre Reserve

**Resolution No. 2022-209**

Moved by Councillor D. Eissner: Seconded by Councillor T. Walker

**BE IT RESOLVED** that By-law No. 50-2022, being a by-law to create an Avalon Theatre Reserve, be given 2<sup>nd</sup> reading.

**CARRIED**

**Resolution No. 2022-210**

Moved by Councillor D. Eissner: Seconded by Councillor T. Walker

**BE IT RESOLVED** that By-law No. 50-2022, being a by-law to create an Avalon Theatre Reserve, be given 3<sup>rd</sup> and final reading.

Recorded vote: D. Jackson - yes, S. Denbow – yes, D. Brown - yes, T. Walker – yes, D. Gerow – yes, D. Eissner - yes

**CARRIED**

**12. In-Camera**

**Resolution No. 2022-211**

Moved by Councillor D. Brown: Seconded by Councillor S. Denbow

**BE IT RESOLVED** that Council sit as a “Committee of the Whole” in camera to discuss the following matters:

- a. Personnel

**AND FURTHER BE IT RESOLVED** that all matters discussed in camera be kept confidential until such matters are discussed in an open council meeting.

**CARRIED**

**Resolution No. 2022-212**

Moved by Councillor D. Eissner: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the Council resume the regular meeting.

**CARRIED**

**13. General Business**

- a. Policies
- b. Reports

- i. Public Works Report – October 20<sup>th</sup>, 2022 meeting reviewed

- 1) Drainage License Application Requests

*Note: Councillor T. Walker declared conflict and was excused from meeting*

**Resolution No. 2022-213**

Moved by Councillor D. Eissner: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the Municipality of Souris-Glenwood approve the request by Precision Land Solutions on behalf of Fortin Farms for proposed drainage works for the installation of tile drainage at the following location:

SW 05 – 07 – 20W

subject to the approval of an Application for License to construct Water Control Works from Manitoba Conservation and Climate.

**FURTHER BE IT RESOLVED** that all drainage activities must fall under the guidelines as set out by Manitoba Conservation and Climate and that a copy of approved License must be received by Municipality of Souris-Glenwood

**CARRIED**

*Note: Councillor T. Walker re-entered the meeting*

- ii. Committee Reports

Council members reported on various Boards and Committees which each represent as members of Council. Reports included the following:

- Department of Parks & Recreation
- Town Beautification Committee
- Cemetery Board
- Property Development
- Souris Vet Board
- Volunteer Manitoba Workshop
- Meeting with RCMP
- Western Caucus

- iii. CAO Report

- 1) Hiring of Staff

**Resolution No. 2022-214**

Moved by Councillor D. Brown: Seconded by Councillor T. Walker

**BE IT RESOLVED** that the Council for the Municipality of Souris-Glenwood authorize the hiring of staff and salary adjustments as per recommendations of the Personnel Committee as attached.

**CARRIED**

**13. Unfinished Business**

**14. Notice of Motion**

**15. Adjournment**

**Resolution No. 2022-215**

Moved by Councillor T. Walker: Seconded by Councillor D. Brown

**BE IT RESOLVED** that the regular meeting of Council does now adjourn at 9:20 p.m. to meet again Tuesday, November 8<sup>th</sup>, 2022 at 7:00 p.m.

**CARRIED**

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Mayor Darryl Jackson

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CAO Charlotte Parham